



PENSION FUND REGULATORY AND DEVELOPMENT AUTHORITY

QUTAB INSTITUTIONAL AREA, NEW DELHI-110016.

Recruitment of Executive Director

Pension Fund Regulatory and Development Authority (PFRDA), is a statutory regulatory body established by an Act of Parliament, to promote, develop and regulate pension sector in India. PFRDA invites applications from Indian citizens for One (1) post of Executive Director on contract/direct recruitment/deputation basis.

EXECUTIVE DIRECTOR- No. of Post: 01

Scale of Pay and allowances:

As admissible to an Executive Director, PFRDA.

The present PFRDA scale of pay for Executive Director is Rs.120500-3500(2)-127500 (3 years). Other benefits as admissible.

The monthly gross emoluments at the beginning of the scale work out to Rs.2,20,000/- approx. (without House Allowance) or Rs.2,95,000 approx. (with House Allowance).

Benefits in addition to monthly emoluments include provision of hired Office Car, Entertainment Allowance, Residential Office Allowance, Medical Allowance, LFC, Telephone and Mobile, Medical Insurance, Personal Accident Insurance, Staff Furnishing Scheme etc.

ON CONTRACT/DIRECT RECRUITMENT

Educational Qualification and Experience as on 30/09/2017:

a) Essential qualification:

Post Graduation in any subject, i.e. M.Com., M.A., M.Sc.

b) Desirable qualification:

MBA/MMS with specialization in Finance/ CA / CS /CFA /CWA / LLB etc. from a recognized University/ Institution.

c) Experience:

Minimum of 20 years of post-qualification experience in officer cadre dealing with problems relating to pension/financial sector or special knowledge/ experience of law, investigation, Finance, Economics, Accountancy, Administration or any other Discipline considered useful to the Authority.

Age Limit:

Not less than 40 years and not more than 55 years as on 30/09/2017.

Term of appointment on contract basis:

The appointment for the post will be purely on contractual basis for an initial period of three (3) years, extendable by further 2 years.

The Authority reserves the right to relax any of the requirements for the candidates on Contract basis. The contract can be terminated by either side by giving 3 months' notice or 3 months' salary and allowances in lieu thereof.

ON DEPUTATION BASIS {Deputation from Govt. (All India/ Central Civil Service Group A), RBI, Banks, Financial Institutions}

The candidates appointed on Deputation basis would also have the option to draw pay and allowances as admissible to him/her in the parent organization or the scale of pay as admissible in PFRDA.

Qualification & Experience as on 30/09/2017:

Deputation from Govt. (All India/ Central Civil Service Group A), RBI, Banks, Financial Institutions, with not less than 20 years of experience in officer cadre in dealing with problems relating to pension/financial sector or special knowledge/experience of law, investigation, Finance, Economics, Accountancy, Administration or any other discipline considered useful to the Authority.

Term of appointment:

The appointment for the post will be on deputation basis for an initial period of three (3) years, extendable by further 2 years.

The candidates applying for the post of Executive Director on deputation basis should route their applications through their employers.

Candidates applying on deputation basis should also furnish Vigilance Clearance (major/minor penalties, if any, imposed during last 10 years) and Annual Confidential Reports for last 5 years along with the application.

A) GENERAL INSTRUCTIONS:

1. Applications which are incomplete, or received after the prescribed date will not be considered.
2. Mode of Selection will be Interview. The Authority reserves the right to modify the selection procedure, if deemed fit.
3. Outstation candidates called for Interview will be reimbursed 'Y' Class Air fare for the to and fro journey, subject to submission of necessary documentary evidence.
4. Candidates should satisfy themselves about their eligibility for the post applied for. The Authority shall determine their eligibility only at the final stage, i.e. while calling them for interview.
5. The Authority reserves the right to relax any of the eligibility criteria in deserving cases.
6. The Candidate appointed on contract/ deputation will **not** be entitled for permanent employment with PFRDA.
7. The candidates applying for the post of Executive Director (on contract/direct recruitment) who are already in service of Govt./Quasi-Govt. Organisations and Public Sector Banks/ Undertakings will have to produce a 'No Objection Certificate' from their employer, at the time of Interview. Before appointment in PFRDA, a proper discharge certificate from the employer will have to be produced. If the application is

required to be routed through the employer and in the process it reaches the address as given at point 16 after due date, it will not be considered even though submitted to the employer before the due date. In such cases application marked as 'Advance Copy' should be sent to the address as given at point 16 and the regular copy should be routed through the employer.

8. The candidates applying for the post of Executive Director on deputation basis should route their applications through their employers. The applications routed through the employer will not be considered if it reaches the address as given at point 16 after the due date even though submitted to the employer before the due date. In such cases, application marked 'Advance Copy' should be sent to the address as given at point 16 and the regular copy should be routed through the employer.
9. The Authority reserves the right to raise the minimum standards in respect of qualification and experience in order to restrict the number of candidates to be called for interview. Thus, merely fulfilling the eligibility conditions laid down in the advertisement as regards qualifications and experience, would not automatically entitle any candidate to be called for the interview.
10. The Authority reserves the right to cancel the Advertisement fully or partly on any grounds.
11. Canvassing in any form will disqualify the candidate.
12. If the candidates are not eligible or have knowingly or willfully furnished incorrect or false particulars or suppressed material information, their candidature will be liable

to be cancelled at any stage of the selection. If the candidate qualifies in the selection process and subsequently it is found that he/she does not fulfill the eligibility criteria, his/her candidature will be cancelled and if appointed, the contract would be terminated without any notice or compensation.

13. Applications received after due date will not be entertained. The Authority takes no responsibility for any delay in receipt of application or loss thereof in postal transit.
14. The decision of Authority in all matters would be final and binding, and no correspondence in this regard would be entertained.

B) HOW TO APPLY:

15. Candidates who satisfy the eligibility norms may apply giving their bio data strictly in the format given below.
16. Applications should be sent by ordinary post in a cover superscribing the post applied for 'Application for the post of Executive Director (on contract/direct recruitment/deputation) to the following address so as to reach **latest by November 10, 2017:**

Deputy General Manager (Admin & HR)
Pension Fund Regulatory and Development
Authority
B-14/A, Chhatrapati Shivaji Bhawan
Qutab Institutional Area, Katwaria Sarai
New Delhi 110 016.

PENSION FUND REGULATORY AND DEVELOPMENT AUTHORITY
APPLICATION FOR THE POST OF EXECUTIVE DIRECTOR
(ON CONTRACT/DIRECT RECRUITMENT/ DEPUTATION)

1. Name in full (English- CAPITAL LETTERS)		First Name		Middle Name		Surname															
2. Father's Name																					
3. Sex (Please <input checked="" type="checkbox"/> M <input type="checkbox"/> F wherever applicable)																					
4. Date of Birth		D	D	M	M	Y	Y	Y	Y	Paste Photograph in the box alongside and sign across it											
5. Age as on 30.09.2017		Years				Mths															
6. Category, i.e. General/ SC/ST/ OBC/PH (Please <input checked="" type="checkbox"/> wherever applicable)		General				OBC															
7. Mode of appointment (Please <input checked="" type="checkbox"/> wherever applicable)		Contract				Deputation				Direct Recruitment											
8. Details of Work Experience as on 30.09.2017																					
Employer Name & address				Designation				Job Profile				Period		Duration							
												From	To	Yrs.	Mths						
9. Academic Qualification as on 30.09.2017																					
Qualification		Examination		Main Subjects		Year of Passing		University/ Institute		Overall (%) of Marks		Class/ Division									
Graduation																					
Post Graduation																					
Any Other																					
10. Postal Address (English – in capital letters only)																					
										E Mail:											
										Telephone:											
										Mobile:											
Dist.:										STD Code:											
State:										Pin Code:											
11. Any other information considered relevant by the applicant :																					
I declare that the information furnished above is true and correct to the best of my knowledge & belief. I understand that if at any stage, it is found that any information given in this application is false/incorrect or that I do not satisfy the eligibility criteria according to the Authority, my candidature/appointment is liable to be cancelled/terminated. I have read and understood the stipulations given in the vacancy circular and hereby undertake to abide by them.																					
Place:																					
Date: _____ Signature _____																					
Note: Applications should be accompanied by self attested copies of certificates in support of age, qualifications & experience, Caste/Tribe/Community/Physical disability as applicable, with a recent passport size photograph glued to the top right hand corner of the application form.																					