



PENSION FUND REGULATORY AND DEVELOPMENT AUTHORITY
QUTAB INSTITUTIONAL AREA, NEW DELHI

EXPRESSION OF INTEREST

For appointment as Chief Information Security Officer (CISO) in PFRDA (On Contract Basis)

1. Background

Pension Fund Regulatory and Development Authority (PFRDA), is a statutory regulatory body established by an Act of the Parliament with a mandate to promote, develop and regulate the Pension Sector in India.

PFRDA invites **Expression of Interest (EoIs)** from Indian citizen individual applicants to be appointed as Chief Information Security Officer (CISO) in PFRDA *on contract basis* for a period of three years.

2. Terms of reference for CISO

The CISO should be an expert in the field of Cyber Security and Information Technology and will be appointed on contract basis for a period of three years.

The CISO will be responsible for:

- 2.1. Formulation and implementation of Cyber Security Policy / Guidelines across NPS architecture;
- 2.2. Overall supervision and monitoring the compliance of PFRDA's policy and guidelines on Cyber Security / I.T. related matters by its Intermediaries;
- 2.3. Reviewing the I.T. infrastructure in PFRDA;
- 2.4. Reviewing various I.T. related reports furnished by Intermediaries from time to time;
- 2.5. Conducting systems audit of PFRDA and its Intermediaries;
- 2.6. Compliance and adherence to the Information Technology Act, 2000 and any other guidelines / directives issued by Government of India from time to time;
- 2.7. Acting as '*point of contact*' between PFRDA and CERT- In, MeitY;
- 2.8. Compliance with Standard Operating Procedures (SOPs) and Processes established and mandated by CERT-In;

- 2.9. Performance of role and responsibilities as stipulated by CERT –In in their **O.M. No. 6(12)/2017-PDP-CERT-In** dated 14/03/2017;
- 2.10. Appraising the Chairman and top management in PFRDA about global developments and necessary actionable in the area of cyber security and information technology;
- 2.11. Enhancing capacity building in PFRDA in the field of cyber security and information technology;
- 2.12. Developing testing mechanism to mitigate risks arising out of cyber attacks and taking corrective measures / prudent response in case of such attacks.

The responsibility of CISO will be not be limited to above mentioned terms of reference and will be dynamic to comply with the changing requirements of Government of India and market forces.

3. Minimum eligibility criteria

- 3.1. **Qualification:** The CISO should possess a Post Graduate / Bachelor's Degree in Engineering / Technology / Information Technology related subjects, such as, Computer Science, Information Technology, Electronics, Communication Engineering, Systems Management, Computer Application etc.
- 3.2. **Desirable Qualification:** Certification in ISO/IEC 27001and ISO/IEC 27301.
- 3.3. **Experience:** The CISO should possess at least 11 years of experience with adequate experience at a senior level of an IT Company or IT unit of a bank / financial institution / market infrastructure institution, with sound knowledge in the areas of Cyber Security / IT, audit of IT systems, developing and implementing an information technology security program.
- 3.4. **Age:** Not more than 55 years (as on August 30, 2018)
- 3.5. **Conflict of interest:** The CISO will be appointed subject to the condition that he/she faces no conflict of interest with respect to work being handled in PFRDA.

4. Tenure

The CISO will be appointed on contract basis for a period of three years. The contract may be terminated by serving three month notice by either side. The contract may be renewed subject to satisfactory performance and mutual consent.

5. Remuneration

Compensation for the services offered will commensurate with the nature of work.

6. Submission of Eol

- 6.1. Applicants who satisfy the minimum eligibility criteria may send their Eol, furnishing complete Curriculum vitae *inter alia* with details, such as, name, passport size photograph, communication address, contact numbers; e-mail addresses; name, designation and address of office / organisation / institution where presently working, date of birth; educational & professional qualifications; field of specialization, publications, experience, etc. In particular, the applicant's experience in the relevant field should be highlighted suitably. Copies of the relevant documents should be self – certified. PFRDA reserves the right to verify any of the information submitted independently or seek any further information.
- 6.2. Eol should be sent through e-mail at dept.hrd@pfrda.org.in and by Ordinary / Speed Post (without A.D.) to the below address so as to reach us latest by **20th September, 2018 (Thursday)** before **1700 Hrs**:

Deputy General Manager (Admin & HR)
Pension Fund Regulatory and Development Authority (PFRDA)
B -14/A, Chatrapati Shivaji Bhawan, Qutab Institutional Area,
Katwaria Sarai, New Delhi – 110016
- 6.3. Eols, which are incomplete or received after the prescribed date, will not be considered. PFRDA takes no responsibility for any delay in receipt of application and/or loss thereof in transit.

7. General instructions:

- 7.1. PFRDA reserves the right to accept/reject any or all of Eols received in response to this advertisement and/or cancel the advertisement fully or partly without assigning any reasons whatsoever and no correspondence in this regard shall be entertained. PFRDA also reserves the right to raise the eligibility criteria for short listing of the individuals. Only courts in Delhi (with exclusion of all other courts) shall have exclusive jurisdiction to decide or adjudicate in any dispute arising in this connection.
- 7.2. This is not a 'Request for Proposal' (RFP), and commercials are not required to be submitted with 'Expression of Interest'. Please note that Request for Proposal (RFP) shall be issued only to the prequalified individuals based on the EOI submitted.